

## JCI UK 2021 National Team Roles & Responsibilities: Immediate Past National President

### Focus of the role:

- **Mentor the National President and National Team to help ensure effective succession planning and knowledge transfer.**



### Opportunities to Step Up:

- Complete Annual Report for previous year (hard copy report to be completed Q1 and oral report delivered at AGM)
- Assist Finance Director with completion of Annual Accounts.

### Time commitment outside of National Board meetings:

- Mainly in the form of phone calls with National President.
- NOM to NOM (3 days in March).
- Time required to prepare for each of the above.
- Visiting local chambers at the invite of the chambers.

### Key skills:

- Mentoring.
- Networking.
- Conflict resolution.
- Strategic planning.
- Motivating and inspiring volunteers.

### Key events and meeting required to attend\*:

- Board planning day – December 2020.
- All national board weekends (likely to be 3 or 4) including awards judging.
- Monthly National Board conference calls – 1<sup>st</sup> Tuesday of the month (i.e. 7:30pm).
- ‘Launchpad’.
- Presidents and Deputies Day / Weekend.
- AGM.
- National Convention – November 2021.

*\* Please speak to the 2018 Deputy National President for an update for keys dates.*