

## JCI UK 2020 National Team Roles & Responsibilities: National President

### Focus of the role:

- **Support the National Team to represent JCI UK within the country and on an international basis; implement the national plan of action; and support local Chambers.**



### Opportunities to Step Up:

- Lead the implementation of the national strategic Plan of Action for JCI UK developed whilst Deputy National President.
- Represent JCI UK at an international level, including at General Assembly at European Conference and World Congress.
- Liaise with JCI International Board of Directors and HQ.
- Provide reporting to JCI International Board of Directors & HQ on behalf of JCI UK as and when required.
- Network and keep in contact with other National Presidents.
- Lead and support the National Team including chairing Board meetings and conference calls.
- Act as Line Manager to the National Operations Officer (National Secretariat) and seek opportunities for the role's continued funding.
- Devise and deliver a training programme for the local Presidents.
- Chair National Council meetings.
- Represent JCI UK at meetings and invited events.
- Respond to e-mail enquiries (delegating to appropriate National Board director as appropriate).
- Represent JCI UK at Scottish and Irish Conferences, including delivering Friendship Speeches.
- Speak at local chambers' annual dinners (as invited).
- Keep JCI UK members and Local Presidents updated about activities via newsletter editorials and regular e-mails.
- Mentor Local Presidents.
- Actively collaborate with British Senate Council (particularly Senate Chair & JCI UK Senate Liaison Officers).
- Recognise ways of celebrating the achievements of members and Chambers (including identifying individuals to propose for a senatorship).

### Time commitment outside of National Board meetings:

- Daily activity in terms of responding to e-mails and speaking to National Board team and Local Presidents.
- President training sessions on Sundays after Presidents and Deputies Day and AGM.
- International events: European Presidents Meeting (4 days in February), European Conference (4 days in May - Dublin, Ireland 2020), World Congress (7 days in November – Japan), NOM to NOM (3 days in March), Scotland National Convention (usually weekend in April), Ireland National Convention (usually weekend in October).

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- Time required to prepare for each of the above.
- Visiting local chambers at the invite of the chambers including attending and speaking at numerous annual dinners throughout the year (Friday and Saturday nights).

### Key skills:

- Time management.
- Networking.
- Conflict resolution.
- Strategic planning.
- Motivating and inspiring volunteers.
- Training.
- Mentoring.
- Diplomacy.
- Chairing meetings including Roberts Rules of Order.
- Public Speaking.
- Reporting & administrative.

### Key events and meeting required to attend\*:

- Board planning day – December 2020.
- All national board weekends (likely to be 3 or 4) including awards judging.
- Monthly National Board conference calls – 1<sup>st</sup> Tuesday of the month (i.e. 7:30pm).
- European Presidents Meeting.
- ‘Launchpad’.
- Presidents and Deputies Day / Weekend.
- European Conference.
- World Congress.
- Scotland National Convention.
- Ireland National Convention.
- AGM.
- National Convention – November 2021.

*\* Please speak to the 2018 Deputy National President for an update for keys dates.*