

JCI UK 2019 National Team Roles & Responsibilities: International Director

Focus of the role:

- Promote the varied range of international opportunities to members.
- Prepare and lead the UK delegation for European Conference and World Congress.



Opportunities to Step Up:

- Key activities to do in preparation for the European Conference and World Congress include:
 - Identify a suggested hotel for the UK conference delegation.
 - Manage orders for delegate 'on tour' branded clothing.
 - Communicate with delegates setting up key communication channels e.g. facebook group, Whats App group.
 - Offer help and support to 'first timers' to reassure them and prepare them for their first international experience with JCI.
 - Liaise with the British Senate.
 - Promote the conference programme to ensure JCI UK represented at major events including (working with the Training Director) to prepare JCI UK representatives taking part in the public speaking/debating competitions.
 - Arrange welcome drink and pre-gala drink and 'fun awards'.
 - Arrange booth at global village for World Congress.
 - Co-ordinate JCI UK representatives at the business breakfasts with other organisations (Japan and USA) and arranging them when it is our turn (*none expected in 2019*).
- Promote the range of international events to our members.
- Liaise with international event organisers (e.g. Country Managers for conferences).
- Maintain existing international relationships and respond to queries about new relationships.
- Promote the international spirit and activities to members.
- Mentor local International Directors.
- International networking on behalf of JCI UK.
- Promote twinning.
- Coordinate the National Board representatives going National Organisation of Members (NOM) to NOM weekend, in 2019 being hosted by JCI Belgium.
- Promote bursaries available to members.
- Explore home hosting/exchange international opportunities as part of an emerging 2019 potential project.
- Support the National President to arrange hosting for any requested and agreed visits by members of the JCI Board of Directors (e.g. World President, Vice President etc).

Time commitment outside of National Board meetings:

- Ad hoc communications (calls, emails etc) with local chamber contacts and key international contacts as required.

JCI UK 2019 National Team Roles & Responsibilities: International Director

- More concentrated time leading up to European Conference and World Congress.

Key skills:

- International networking.
- Developing relationships.
- Patience, diplomacy and listening skills (members tend to approach you with any issues during conferences).
- Delegation (need team to help during the events).
- Caring (concern for welfare of delegation).

Key events and meeting required to attend*:

- Board planning day – 8th December 2018.
- All national board weekends (likely to be 3 or 4) including awards judging.
- Monthly National Board conference calls – 1st Tuesday of the month (i.e. 7:30pm).
- National Organisation of Members (NOM) to NOM weekend 15th-17th March in Belgium.
- ‘Launchpad’.
- Presidents and Deputies Day / Weekend.
- European Conference (8th – 11th May – Lyon, France 2019), World Congress (4th – 8th November in Tallinn, Estonia 2019), NOM to NOM (15th-17th March – Belgium 2019).
- AGM.
- National Convention – likely to be 22nd-24th November 2019.

** Please speak to the 2018 Deputy National President for an update for keys dates.*