

National Board Roles and Responsibilities

TRAINING DIRECTOR

Main aspects to role:

- Overall responsibility for JCI UK Academies (Marketing, Public Speaking, Training & LEAP). Academy COC directors can be appointed to run projects. Training Director should have input to ensure quality of training. Liaises with national board on relevant issues such as budget approval, bursaries, etc.
- Work on introducing a Chamber Development Academy to be live in 2018. This will require working with the EDC team who will assist with this.
- Oversight of JCI UK Training Policy/National Training Team to ensure JCI UK Trainers' skills are developed and quality of training maintained, including keeping training directory details up to date.
- Organise JCI Official courses and JCI UK courses (COC Training, Council Team Training, Discover JCI, etc) as and when required at national events and assist local chambers wishing to run official courses.
- Mentor local personal development directors and other trainers. Arrange other mentors able to do this as need arises.
- Organise public speaking competitions (public speaking, debating, extempore) at JCI UK National Convention. PD Director need not run/MC each one but should ensure MCs/Judges/Competitors arranged and briefed.
- Organise international public speaking and debating competition entrants at international conferences in conjunction with international director.

Time commitment outside of NB meetings:

- Presence likely to be required at some Academies, notably LEAP.
- Conference calls with COC team/trainers in advance of academies.
- Evening and weekend training events at local chambers as per chambers' requirements and PD Director's availability and training repertoire allows.
- Work put into developing new courses, training policy, mentoring of others at discretion of PD Director. No specific time commitment in terms of regularity or time in year.

Key skills:

- Event organisation
- Team co-ordination
- Training
- Delegation
- Mentoring

Events expected to attend:

- Board to Board handover.
- All national board meetings.
- Launchpad.
- Presidents and Deputies Day / Weekend.
- AGM.
- Marketing Academy.
- LEAP
- Awards Judging Weekend.
- National Convention.